

2021 PATH Standards Summary

Administrative and Business Standards

- ✓ **A1** **Written** Legal structure *N update SPS contract, bylaws, Bd Dir*
- ✓ **A2** **Written** evidence of Liability Insurance coverage *N insert new policy*
- ✓ **A3** **Written** org chart, **& interview** *N print new org chart from DRive* **What about intern, committees?**
- ✓ **A4** **Written** position descriptions *N inserts E.D and Facility after March Bd Mtg*
- ~~✓ **A5** **DNA** Health Professional~~
- A6** Compliance with relevant state, local and federal laws *R gets letter from Tom Cootz, Fire* **CR**
- ✓ **A7** **Written** risk inventory and procedures *N inserts updated Risk Mgt and signatures*
- ✓ **A8** **Written** contract for leased or borrowed equines *Rachel demonstrates on Drive*
- ✓ **A9** **Written** policies for eligibility of and dismissal of riders **& Interview**
- ✓ **A10** **Written** guidelines and procedures for dismissal of vols and guests **& Interview**
- ✓ **A11** **Written** registration for riders, volunteers and personnel with DOB *ALL check paperwork, staff separate folder*
- ✓ **A12** **Written** attendance info and hours for riders and volunteers *Rachel demonstrates on DRIVE*
- A13** **Written** info on paid personnel, name address, phone, emerg contact **& Interview** *Rachel checks for all-Natalea makes folder*
- ✓ **A14** **Written Liability forms for ALL** -onsite *Rachel demonstrates on DRIVE, notebooks, folder*
- ✓ **A15** **Written** Photo release forms- activity site (consent & non-consent) *Rachel on DRIVE & notebook & Interview*
- ✓ **A16** Health history for all riders/participants - onsite *Rachel demonstrates on DRIVE*
- ✓ **A17** Physician signature on participant forms re: equine activities -onsite *Rachel on DRIVE*
- ✓ **A18** For Down syndrome, annual signed neurologic exam re:AAI - onsite *Rachel on DRIVE & Interview*
- ✓ **A19** **Written** procedure for **Written** permission to release info to outside source *N inserts policy*
- A20** **Billing policies for center**
- ✓ **A21** Procedure to address precautions and contraindications **Interview**
- A22** **Written** procedures on confidentiality & **Maint of info** on riders, vols & staff **& Interview** *John writes record maint policy*
- ✓ **A23** **Written** policy on annual info update for vols & riders & WRITTEN records
- ✓ **A24** **Written** policy on Occurrence reports, files on past rpt, blank ones at activity site
- ✓ **A25** **Written** safety regs, & emergency procedures, training & rehearsals **& Interview** - **Distribution?**
- ✓ **A26** Procedure for vol/personnel training to include: orientation to facility and programs, vol responsibilities, emergency procedures, confidentiality, safety rules & regs, types of disabilities seen **Interview.**
- ✓ **A27** Policy for volunteer attire (no open toes, dangling jewelry) **Interview**
- ~~**A28** **DNA** Health professional orientation~~
- ✓ **A29** **Written** copies of CPR cards- at least one with CPR at every session *Put in staff folder*
- ✓ ***A30** **ASTM-SEI helmets worn by vols & riders when mounted & Interview**
- ✓ **A31** Procedure for assigning tack, horses, riders, vols by PATH professional **observe & Interview**
- ✓ **A32** Procedure for fit of equipment to equine and rider **observe & Interview**
- ✓ **A33** Instructor does equipment safety checks each session **observe**
- A34** **Written** guidelines to determine ability of vols to be leader, sidewalker *Rachel writes*
- A37** **Written** procedures regarding research efficacy studies *Rachel writes policy*

Facilities Standards

- F1** Routine maintenance of blgs, grounds, walkways, activity locations, clean and sanitary *Losco develops talking points based on Agape spreadsheet* **Observe & Interview**
- F2** Fire codes & ADA access to buildings *Losco gets info from Fire Dept* **Interview**
- F3** Off limits area clearly posted *Rachel puts up signs*
- ✓ **F4** Handicapped accessible toilet *Have approved drawings available*
- F5** Parking areas, accessible, free of hazards, handicapped parking **Interview**
- F6** Lighting in all areas out of reach of participants *Rachel does switch covers*
- F7** Rodent and pest control *Losco prepared to discuss*
- ✓ **F8** System of ventilation in stabling area and arena
- ✓ **F9** Designated area away from activity site for parents/visitors
- ? **F10** Walking surface in **stable** area dry, even & accessible *Need to discuss DNA*
Observe & Interview
- ✓ **F11** Stalls: free from waste, nails, broken boards, water & feed, large enough
- ✓ **F12** Tie ropes are non-elastic and only quick release knots to pipe
- F13** Turnout areas hazard free, maintained fencing, fresh water *Work groups Mara 11*
- F14** Activity area defined, free of obstruction, **maintained**, level *Need to discuss*
Observe & Interview
- F15** Policy to match # of participants to arena size *Rachel develops policy, briefs staff*
- *F16** Working phone and **WRITTEN** emergency info posted *Get phones labeled*
- F17** Fire extinguishers visible and **WRITTEN** test documentation if required
- F18** Human first aid kit- **WRITTEN** maintenance *Check maintenance sheets*
- F19** Equine first aid kit, **WRITTEN** maintenance, thermometer, antibiotic, bandaging, antiseptic wound cleaner *Check maintenance sheets*
- *F20** Procedure in practice to ensure tack and equip is safe and in good repair *What is procedure Discuss with staff* **Observe & Interview**
- ✓ **F21** Tack and equipment organized & easy to access
- ✓ **F22** Equine Tools, supplies, equipment stored when not in use
- ✓ **F23** Minimum of one working gates, sturdy but easy to open
- ✓ **F24** Gates closed during sessions
- ✓ **F25** Physical barrier around arena- sturdy and safe
- ✓ **F26** Arenas clear of objects that could cause injury to horses, vols, riders
- ✓ **F27** Grooming & Tacking areas clear of obstacles, accessible, spacious **Observe & Interview**
- F28** Procedures to minimize distractions during sessions *Need to discuss*
- ✓ **F29** System to minimize dust exposure **Observe & Interview**
- ✓ **F30** Mounting ramp not in working area & substantial enough for riders Plus off side barrier for mounting ramp **Observe & Interview**
- F31** Mounting block **not in working area** & substantial for riders *Need to discuss*
Observe & Interview
- ~~**F32** DNA Mechanical lift location~~
- ~~**F33** DNA Mechanical lift training & Written list of trainees~~
- ~~**F34** DNA Mechanical lift maintenance~~

- ~~— F35 DNA Mechanical lift instructor safety checks before sessions~~
- ~~— F36 DNA Mechanical Lift WRITTEN safety & emergency procedures~~
- ~~— F37 DNA vaulting — re: vaulting barrel~~

Equine Welfare and Management Standards

- ✓ **EQM1 Written** criteria on initial prospective equine screening & Interview
- ✓ **EQM2 Written** policy on equine suitability before use & for permanent removal & Interview
- ✓ **EQM3** Equine training and conditioning program in practice Interview
- ✓ **EQM4** Procedure to check soundness, attitude of horses before activities & to remove —done by PATH credentialed individual Interview
- ✓ ***EQM5 WRITTEN** policy to limit maximum 6 hr workday with sessions no longer than 3 cont hrs and **WRITTEN** records on equine use *Rachel writes policy*
- ✓ **EQM6 Written** equine record of annual exam and weight/ work load capability
- ✓ **EQM7 Written** equine records: vaccines, de-worming, hoof care, teeth care, sickness, injury
- ✓ **EQM8 Written** feed chart available to each person feeding
- ✓ **EQM9** Clean plentiful supply of water
- ✓ **EQM10** Shelter to protect horses from inclement weather *Losco needs to finish runins*

ACTIVITY STANDARDS

Mounted Activity Standards

- ✓ ***MA1 WRITTEN** evidence that instructors directly supervising hold PATH certification
- ✓ ***MA2** All participants wear ASTM-SEI helmets or **WRITTEN** documentation for alternative use **Observe & Interview**
- ✓ **MA3** Procedure for mounting training and **WRITTEN** list of trained mounters *Need List*
- ✓ ***MA4 Written** policy and practice on safety stirrups OR written policy on riding boots, hard soled shoes with heels **Observe**

~~Driving Standards DNA~~

~~— DA1 through DA21~~

~~Vaulting Standards DNA~~

~~— VA1 through VA9~~

Ground Activity Standards

- ✓ ***GA1 WRITTEN** evidence that instructors directly supervising hold PATH certification

SERVICE STANDARDS

Equestrian Skills Standards

- ✓ **ESK1** WRITTEN records of participant progress & other activities
- ✓ **ESK2** Procedure for WRITTEN evaluation for each NEW participant

~~Mental Health Standards DNA~~

~~———— MH1 through MH 9~~

~~Medical Standards DNA~~

~~———— M1 through M17~~

Field Test Standards

~~*FTST1 WRITTEN policy requiring non-certified mental health providers are supervised by certified DNA~~

~~FTST2 WRITTEN procedures for training mental health team members DNA~~

~~FTST3 Implemented procedure to train equine handler in needs of EAP, EAC session DNA~~